Required Safety Assurances – Public School Buildings

<u>Circle:</u>

Yes No   1. Does the public school building have an Emergency Management Plan (EMP)?

Yes No   2. Did the SBDM Council adopt a policy requiring the development and adoption of an EMP? For public school buildings without an SBDM Council, did the district adopt a policy requiring the development of an EMP?   Date: _____

Yes No   3. Did the SBDM Council or district adopt the EMP? Date: _____

Yes No   4. Has the public school building provided the local first responders with a copy of the building's EMP and a copy of the building's floor plan?

Yes No   5 Was the EMP reviewed with the faculty and staff prior to the first instructional day of the school year? Date: _____

Yes No   6. Were local law enforcement and/or fire officials invited to review the EMP?

Yes No   7. Are evacuation routes posted in each room at any doorway used for evacuation, with primary and secondary routes indicated?

Yes No   8. Has the local Fire Marshal reviewed the designated safe zones for severe weather and are they posted in each room? Date: _____

Yes No   9. Have practices been developed for students to follow during an earthquake?

Yes No   10. Has the public school building developed and adhered to practices designed to ensure control of access to each school (i.e., controlling access to exterior doors, front entrance, classrooms, requiring visitor sign-in and display of identification badges)?

Yes No   11. Has the public school building completed all four emergency response drills during the first 30 instructional days of the school year? (Fire in compliance with [Fire Safety regulations](#), Lockdown, Severe Weather and Earthquake)

Yes No   12. Are processes in place to ensure all four emergency response drills (Fire in compliance with [Fire Safety regulations)](#), Lockdown, Severe Weather and Earthquake) will occur during the month of January?

Yes No   13. Has the EMP been annually reviewed and revised as needed by the SBDM council (when applicable), principal, and first responders? Date: _____

*School = school or building occupied by staff or students